

# Setting Up Your Pigeon Catering My School Bucks

*New student accounts will go live the week of August 1st, 2024*

*Preexisting student accounts will remain the same as last year.*

## Adding your Student to Pigeon Catering

**FOR STUDENTS WHOSE PARENTS ALREADY HAVE A MY SCHOOL BUCKS ACCOUNT MAKE SURE TO CHANGE THE DISTRICT FIRST**

- Log in to your My School Bucks Account
- Click the Person Icon at the top right hand corner of the screen
- Go to My Students
- Click the Add Student box on the right side of the screen
- Select the name of school attending
- Input student's first and last name then input student's date of birth or cafeteria number
- Click Find Student
- Click Add Student

Payments will only be honored if My School Bucks account is linked to Pigeon Catering Inc.

## Setting Up Account

**THIS STEP IS FOR STUDENTS NEW TO DE LA SALLE OR HAVE NOT USED MY SCHOOL BUCKS PRIOR**

- Go to [myschoolbucks.com](https://myschoolbucks.com)
- Click the "Sign Up Today" icon
- Select your state (Louisiana)
- **Select District Pigeon Catering Inc.**
- Fill out your account
- Click Create Account



## Changing District to Pigeon Catering

**THIS STEP IS IMPORTANT IN CHANGING CURRENT MY SCHOOL BUCKS ACCOUNTS FROM OTHER SCHOOLS OVER TO PIGEON CATERING**

- Click the Person Icon at the top right hand of the screen
- Go to My User Profile
- Scroll to the bottom of the screen where it says My School Districts and select Add School District
- Select State (Louisiana)
- **Select District (Pigeon Catering Inc.)**
- Click "make Pigeon the Primary School District"
- Click Add District

Questions? Email [schoolmealpayments@pigeoncatering.com](mailto:schoolmealpayments@pigeoncatering.com)